

Add Self-Reported CME/CMD Credits

1. Navigate to <https://paltmed.hub.cloudgeneration.com/>

The screenshot displays the PALTmed dashboard. The top navigation bar includes links for Steps, Certifications & Designations, Directory (CMD), MY DASHBOARD, Earn CME, and a user profile icon. The main content area is divided into two sections. The first section, titled 'MY DASHBOARD - QUICK TIPS', contains a blue box with instructions for applying for CMD Certification, including steps for starting the application, saving progress, paying the fee, and receiving notifications. The second section, titled 'Achievements', shows the 'Certified Medical Director' credential status as 'PURSUING'. It includes a description of the CMD credential, a 'Started: Feb 9, 2026' date, an 'EDIT APPLICATION' button, and a link to 'ADD SELF-REPORTED CME/CMD CREDITS'.

MY DASHBOARD - QUICK TIPS

Applying for CMD Certification

Step 1: Scroll down to "Achievements" and click on the **"GET STARTED"** button next to "Certified Medical Director"

Step 2: Begin your application. You can save your progress by clicking "Save for later". Once complete, click **"SUBMIT"**.

Step 3: Once you have started your application, you will receive an email with a link to pay your application fee. Ready to pay now? [Click here to pay your application fee.](#)

Step 4: Once you have submitted your complete application and paid the application fee, you will receive notifications via email about your application status.

Questions? Email certification@paltmed.org

Achievements

Certified Medical Director PURSUING

CMD Earning the Certified Medical Director (CMD) credential showcases one's expertise and dedication to the profession. The CMD credential also opens doors to exciting opportunities and recognition within the industry!

Started: Feb 9, 2026
[EDIT APPLICATION](#)

[PROGRESS](#) ▼ [⊕ ADD SELF-REPORTED CME/CMD CREDITS](#)

2. Click "Certifications & Designations".



MY DASHBOARD - QUICK TIPS

Applying for CMD Certification

Step 1: Scroll down to "Achievements" and click on the **"GET STARTED"** button next to "Certified Medical Director"

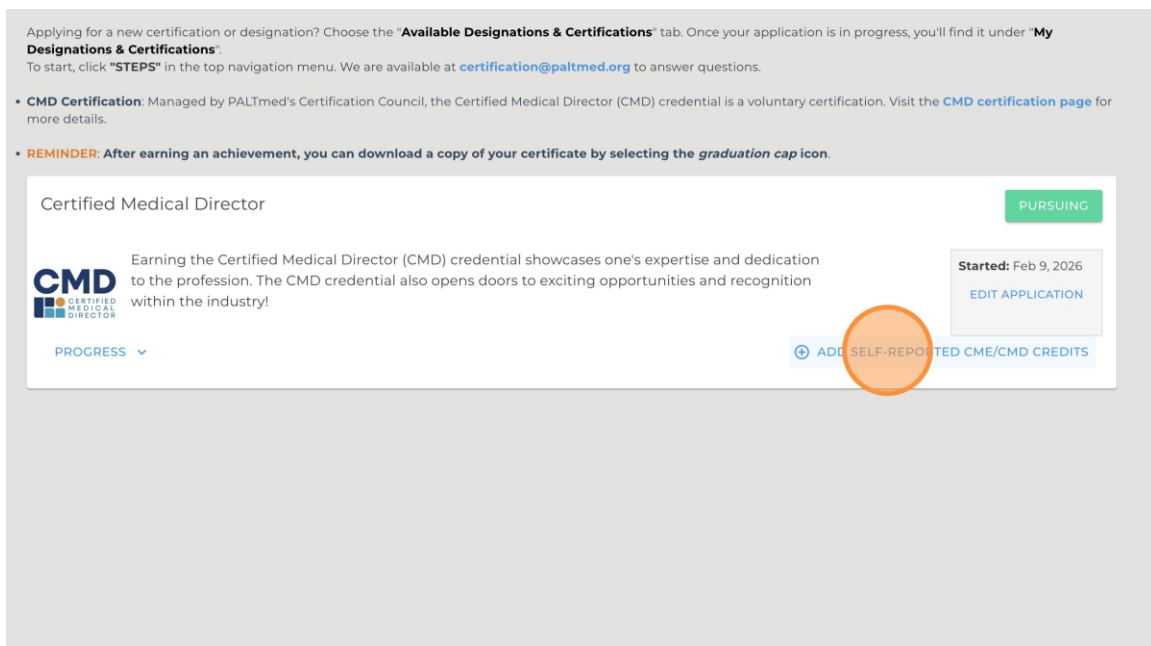
Step 2: Begin your application. You can save your progress by clicking "Save for later". Once complete, click **"SUBMIT"**.

Step 3: Once you have started your application, you will receive an email with a link to pay your application fee. Ready to pay now? [Click application fee.](#)

Step 4: Once you have submitted your complete application and paid the application fee, you will receive notifications via email about

Questions? Email certification@paltmed.org

3. Select the "Add Self-Reported CME/CMD Credits" on the bottom right to open the credit submission form.



4. Click the "Type of Activity" field.

The screenshot shows the PALTmed website interface. The top navigation bar includes links for Steps, Certifications & Designations, Directory (CMD), MY DASHBOARD, and Earn CME. Below this, a sub-navigation bar shows MY CERTIFICATIONS & DESIGNATIONS (highlighted with a red circle), AVAILABLE CERTIFICATIONS & DESIGNATIONS, INACTIVE CERTIFICATIONS & DESIGNATIONS, and TRANSCRIPT. The main content area is titled 'Add Self-Reported CME/CMD Credits'. It contains several input fields: 'Type of Activity*' (highlighted with an orange circle), 'Name for the Activity*' (with a subtext 'e.g., Name of the course, event, webinar, etc.'), 'Link to the Description of the Activity' (with a subtext 'please enter the full web link to the description of the activity'), 'Company/Organization Issuing the CME/CMD Credits', 'Completed On*' (with a calendar icon), 'CME/CMD Credits Earned' (a numeric input field showing '0' and a 'CME/CMD Credits' dropdown), 'Grade/Score', and an 'Attach Proof (if applicable)' section with an 'UPLOAD' button. On the left side, there is a sidebar with 'Pursuing Certification' information and a 'CMD CERTIFIED MEDICAL DIRECTOR' badge. On the right side, there is a 'PURSUING' button and a 'd: Feb 9, 2026 APPLICATION' button.

5. From the "Type of Activity" dropdown menu, select the credit of your choice to apply to your achievement.

This screenshot shows the same PALTmed form as the previous one, but with the 'Type of Activity*' dropdown menu open. The dropdown menu displays three options: 'CMD Clinical Credit(s)', 'CMD Management Credit(s) - Other', and 'CMD Management Credit(s) - PALTmed'. The first option, 'CMD Clinical Credit(s)', is highlighted with an orange circle. The rest of the form and the website interface remain the same as in the previous screenshot.

6. Input the name of the activity you perform that is applicable to the credit earned.

The screenshot shows the PALTmed website with the 'Add Self-Reported CME/CMD Credits' form open. The form includes the following fields and controls:

- Type of Activity***: A dropdown menu with 'CMD Clinical Credit(s)' selected.
- Name for the Activity***: A text input field with an orange circle highlighting it. Below the field is the placeholder text 'e.g., Name of the course, event, webinar, etc.'.
- Link to the Description of the Activity**: A text input field with the placeholder text 'please enter the full web link to the description of the activity'.
- Company/Organization Issuing the CME/CMD Credits**: A text input field.
- Completed On***: A date selection field with a calendar icon.
- Credits Earned**: A numeric input field with a value of '0' and a 'Credits' label.
- CME/CMD Credits Earned**: A numeric input field with a value of '0.0' and a 'CME/CMD Credits' label.
- Grade/Score**: A text input field.
- Attach Proof (if applicable)**: A button labeled 'UPLOAD' with a paper icon.

The background shows the PALTmed navigation bar with links like 'Steps', 'Certifications & Designations', 'Directory (CMD)', 'MY DASHBOARD', and 'Earn CME'. The left sidebar contains 'MY CERTIFICATIONS & DESIGNATIONS' and 'Pursuing Certification' information.

7. Select the "Completed on" calendar icon so that you can select the date you completed your activity.

This screenshot is similar to the previous one, showing the same 'Add Self-Reported CME/CMD Credits' form. In this view, an orange circle highlights the calendar icon next to the 'Completed On*' field. The 'Name for the Activity' field now contains the text 'example test'.

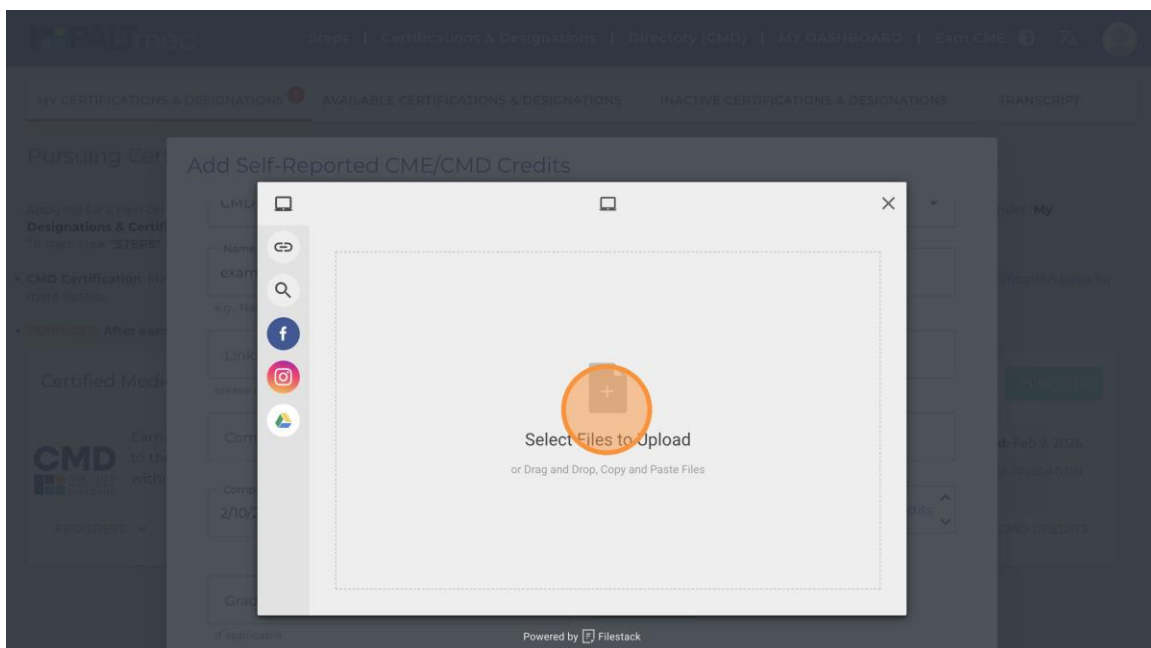
The form fields and controls are the same as in the previous screenshot, including the 'Type of Activity', 'Name for the Activity', 'Link to the Description of the Activity', 'Company/Organization Issuing the CME/CMD Credits', 'Credits Earned', 'CME/CMD Credits Earned', 'Grade/Score', and 'Attach Proof' button.

The background shows the PALTmed navigation bar and the left sidebar. The right sidebar shows a 'PURSUING' button and a date 'Feb 9, 2026'.

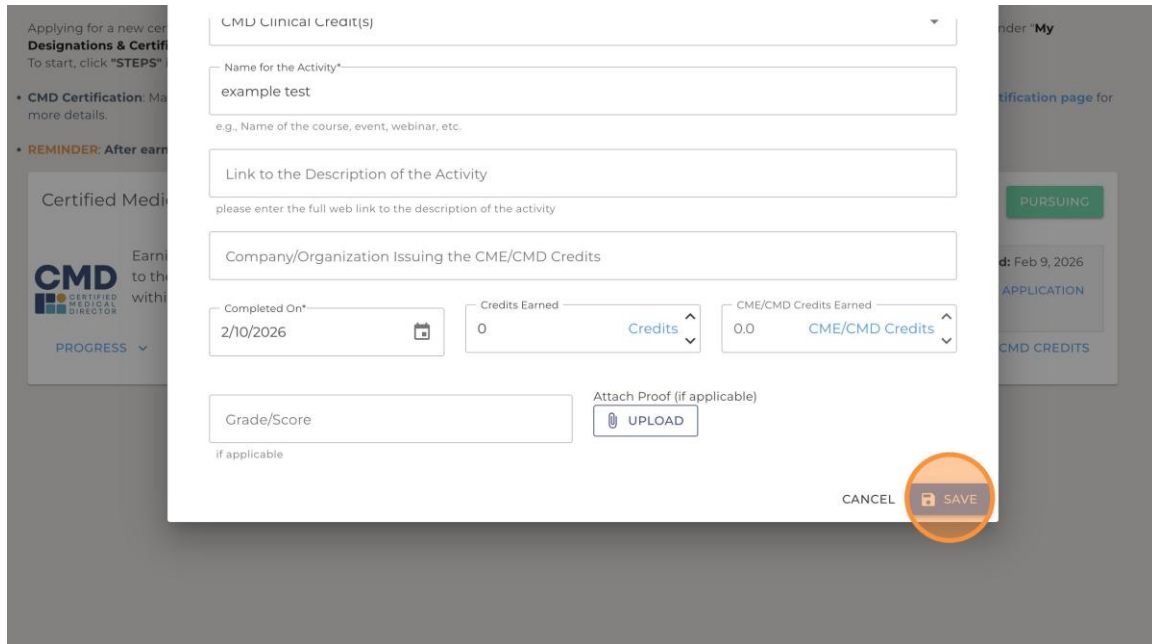
- Click the "Upload" button next to "Attach Proof (if applicable)" to open the file selection page.

The screenshot shows a web form titled "Add Self-Reported CME/CMD Credits". The form includes several input fields: "CMD Clinical Credit(s)" (a dropdown menu), "Name for the Activity*" (text input with "example test" entered), "Link to the Description of the Activity" (text input with placeholder text), and "Company/Organization Issuing the CME/CMD Credits" (text input). Below these are three dropdown menus: "Completed On*" (set to 2/10/2026), "Credits Earned" (set to 0), and "CME/CMD Credits Earned" (set to 0.0). There is also a "Grade/Score" field with the note "If applicable". To the right of the "Grade/Score" field is a section labeled "Attach Proof (if applicable)" containing an "UPLOAD" button with a file icon. An orange circle highlights the "UPLOAD" button. Below the "UPLOAD" button is a smaller button labeled "Upload Attachment". At the bottom right of the form are "CANCEL" and "SAVE" buttons. The background shows a sidebar with "CMD CERTIFIED MEDICAL DIRECTOR" and a "PROGRESS" dropdown.

- Select the center or drag in your proof for the credit (if applicable).



10. Click the "Save" button at the bottom right of the form to save the self-reported credit information. A "Saved!" notification will briefly appear.



The screenshot shows a web form for reporting CME/CMD credits. The form is titled "CMD Clinical Credit(s)" and includes several input fields and dropdown menus. The "Name for the Activity" field contains "example test". The "Link to the Description of the Activity" field is empty, with a placeholder text "please enter the full web link to the description of the activity". The "Company/Organization Issuing the CME/CMD Credits" field is empty. The "Completed On" field shows "2/10/2026". The "Credits Earned" dropdown menu shows "0". The "CME/CMD Credits Earned" dropdown menu shows "0.0". The "Grade/Score" field is empty, with a placeholder text "If applicable". The "Attach Proof (if applicable)" section has an "UPLOAD" button. At the bottom right, there are "CANCEL" and "SAVE" buttons. The "SAVE" button is highlighted with an orange circle.

Applying for a new certification
Designations & Certification
To start, click "STEPS"

- **CMD Certification:** Make sure you have the most up-to-date information for more details.
- **REMINDER:** After earning CME/CMD credits, you must report them to the CMD.

CMD Certified Medical Director
Earn CME/CMD credits to the CMD with this form.

PROGRESS ▾

CMD Clinical Credit(s)

Name for the Activity*
example test
e.g., Name of the course, event, webinar, etc.

Link to the Description of the Activity
please enter the full web link to the description of the activity

Company/Organization Issuing the CME/CMD Credits

Completed On*
2/10/2026

Credits Earned
0 Credits

CME/CMD Credits Earned
0.0 CME/CMD Credits

Grade/Score
If applicable

Attach Proof (if applicable)
UPLOAD

CANCEL SAVE

11. PLEASE NOTE: There are four fields included on this form that are **OPTIONAL** to complete:

- Link to the description of the activity
- Company issuing the credits
- Grade/Score
- Attach proof (if applicable)

If you do not have this information, or it is not applicable, you do not need to include it.